

# Room booking prices



Advance payment for bookings is required. We accept most major credit cards (excluding American Express).

<b>Meeting Room</b>	<b>Band A</b> H&F based or operating VCS	<b>Band B</b> statutory organisations, non H&F VCS, non VAT registered companies, Sobus licensees*	<b>Band C</b> commercial or private bookings
<b>Interview Room</b> seats 4. Mon-Fri 9-6	<b>£15</b> per hour <b>£30</b> 4 hours <b>£45</b> 8 hours	<b>£20</b> per hour <b>£50</b> 4 hours <b>£90</b> 8 hours	<b>£25</b> per hour <b>£85</b> 4 hours <b>£120</b> 8 hours
<b>Interview Room</b> Weekdays from 6pm and weekends	<b>£15</b> per hour	<b>£20</b> per hour	<b>£25</b> per hour
<b>Office Meeting Room</b> Seats 8. Mon-Fri 9-6	<b>£20</b> per hour <b>£50</b> 4 hours <b>£65</b> 8 hours	<b>£25</b> per hour <b>£60</b> 4 hours <b>£95</b> 8 hours	<b>£30</b> per hour <b>£100</b> 4 hours <b>£150</b> 8 hours
<b>Office Meeting Room</b> Weekdays from 6pm and weekends	<b>£20</b> per hour	<b>£25</b> per hour	<b>£30</b> per hour
<b>Board Room</b> Seats 12 board room or up to 20 conference style. Mon-Fri 9-6	<b>£30</b> per hour <b>£70</b> 4 hours <b>£100</b> 8 hours	<b>£40</b> per hour <b>£100</b> 4 hours <b>£150</b> 8 hours	<b>£50</b> per hour <b>£150</b> 4 hours <b>£220</b> 8 hours
<b>Board Room</b> from 6pm Mon-Fri and weekends	<b>£30</b> per hour	<b>£40</b> per hour	<b>£50</b> per hour
<b>Training Room</b> 24 board room style, up to 50 conference style, up to 70 Networking. Mon-Fri 9-6	<b>£35</b> per hour <b>£90</b> 4 hours <b>£140</b> 8 hours	<b>£45</b> per hour <b>£130</b> 4 hours <b>£210</b> 8 hours	<b>£60</b> per hour <b>£195</b> 4 hours <b>£265</b> 8 hours
<b>Training Room</b> From 6pm Mon-Fri and weekends	<b>£35</b> per hour	<b>£45</b> per hour	<b>£60</b> per hour

## All prices exclude VAT

\*If Sobus licensees are VCS organisations, Band A prices apply. For Sobus licensees booking rooms outside of office hours, if reception staff are NOT required, Monday to Friday 9-6 prices apply.

All weekday evening bookings are charged from 6pm. Weekend bookings are a 3 hour minimum. Monday to Friday rates exclude Bank Holidays, which are charged for at weekend rates.

Terms and conditions apply.

# Added extras

sobus

Equipment	Price
Flip chart, including paper and pens	£7.50
Portable projector, laptop, data point connection, WiFi	Free
Catering	Price
<b>Tea/Coffee</b> (instant coffee and a selection of teas, unlimited refills)	£2.20 pp
<b>Tea, Coffee and biscuits</b>	£2.70 pp
<b>Tea, Coffee, Fruit juice &amp; biscuits</b>	£3.20 pp
<b>Bottled water, 2L</b> (still or sparkling)	£1.50
<b>Assorted roll selection*</b> 15 soft filled rolls. Serves 4-6 5 Cheddar and pickled onion relish in a wholemeal roll; 5 chicken salad in a white roll; 5 prawn mayonnaise and lettuce in an oatmeal roll	£25
<b>Finger sandwich selection*</b> 18 finger sandwiches. Serves 4-6 3 smoked salmon and cream cheese on oatmeal bread; 3 free range egg and cress on malted bread; 3 rare beef and horseradish on white bread; 3 British coronation chicken on malted bread; 3 tuna mayonnaise and sweetcorn on malted bread; 3 Red Leicester and tomato on malted bread	£20
<b>Vegetarian Sandwich Selection*</b> 20 sandwich quarters . Serves 5-7 5 free range egg and fresh cress; 5 Cheddar and celery; 5 falafel and fruity mango chutney; 5 Red Leicester and tomato	£20
<b>Assorted tortilla wraps*</b> 48 pieces, serves 10-12 12 Pastami and pickle in a plain wrap; 12 Cheddar Plougman's in a plain wrap; 12 Sweet chilli chicken in a sundried tomato wrap; 12 Chicken Caesar & Bacon in a spinach wrap.	£35
<b>Vegetarian tortilla wraps*</b> 48 pieces, serves 10-12 12 three bean in a tomato wrap; 12 mozzarella, pesto & tomato in a tomato wrap; 12 sweet potato falafel in a spinach wrap; 12 red leicester & pickled onion relish in a plain wrap	£35
<b>Fruit platter*</b> serves 12	£15

# Looking for more than a sandwich?

<b>Breakfast pastries*</b> a selection of mini croissant, pain a chocolate, pain au raisin and chocolate twists	<b>£3 pp</b>
<b>Vegetable platter with sour cream &amp; chive dip</b> (serves 8)	<b>£12</b>
<b>Fruity Moroccan Cous Cous salad*</b> (serves 8)	<b>£9</b>
<b>Deli style coleslaw*</b> (serves 8)	<b>£9</b>
<b>Yogurt dressed Charlotte potato salad*</b> (serves 8)	<b>£9</b>
<b>Chicken &amp; Bacon pasta salad*</b> (serves 8)	<b>£15</b>
<b>Greek salad*</b> (serves 8)	<b>£15</b>
<b>Cheese &amp; caramelised onion mini-rolls*</b> (24)	<b>£15</b>
<b>Mini Pork sausage rolls*</b> (24)	<b>£15</b>
<b>Traditional Sushi Platter</b> (serves 8-10)	<b>£30</b>
<b>Bowls of crisps &amp; nuts or sweets and chocolates</b> (serves 8)	<b>£7</b>
<b>Mini tart selection*</b> (9 lemon, 9 salted caramel)	<b>£18</b>
<b>Mini cup cakes*</b> (36)	<b>£15</b>

\*minimum of 5 working days notice required

## Alcohol and bar service

Subject to agreement in advance, room hirers are welcome to bring their own alcohol for events.  
A corkage charge of £3 per person will be levied.

Alcohol consumption on the premises is strictly limited and hirers are not permitted to allow their visitors to become intoxicated.

Sobus can provide a limited bar for your event, serving wine, Prosecco, bottled beers and soft drinks. 14 working days notice is required for the bar service.  
Please contact us to discuss your specific requests and prices.



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