



Job Description

Job Title:	Data & Impact Analyst
Department :	MARAC (Multi-Agency Risk Assessment Conference)
Line Manager:	MARAC Team Manager
Direct Reports:	N/A

Standing Together is committed to ensuring our workforce is reflective of our diverse population and is therefore committed to increasing representation of staff of Black, Asian, and Minority Ethnic backgrounds across all roles and at all levels. We strongly encourage applications from within Black and minoritized communities.

About Standing Together Against Domestic Abuse

Standing Together Against Domestic Abuse (STADA) is a UK charity bringing communities together to end domestic abuse.

We support organisations, including community and faith-based partners, criminal justice partners, housing, social services, healthcare workers and charities, to identify and respond effectively together to domestic abuse. Our aim is to help these communities, services, and agencies to work in partnership, so that people receive the best support at the time they need it. We do this through an approach that we pioneered, called the Coordinated Community Response (CCR). The CCR brings services together to ensure local systems truly keep survivors safe, hold abusers to account, and prevent domestic abuse. Our model of a coordinated local partnership to tackle and ultimately prevent domestic abuse is now widely accepted as best practice.

Purpose of the role:

- To support data collection, organise, analyse, and disseminate significant amounts of information with attention to detail and accuracy.

- To aid the day to day practice of the MARACs, MARAC Steering Groups in reporting to SafeLives and to funders.
- To support data analysis of all operational teams at Standing Together

Main Responsibilities:

MARAC DATA ANALYSIS

- Use data from MARAC referrals and minutes to compile reports relating to MARAC monitoring and to extrapolate data (Quarterly Steering Group reports, Finance and Monitoring, Annual Report, funding bids and SafeLives data submission).
- Gather data, analyse and contribute to the development of data sets and processes, including the use of data processing systems to improve data collection efficiency and presentation.
- Support with development of the online case management system used within the MARAC team.
- Assist with the preparation and distribution of ad hoc reports relating to the MARAC and the work of Standing Together.
- Occasionally attend meetings with partner agencies (within the boroughs Standing Together coordinate) on behalf of the MARAC Team.
- Assist the MARAC Team with other tasks as and when required.

Knowledge, skills & experience required:

- Experience of data collection, data analysis techniques and presentation of data whilst maintaining a high level of attention to detail.
 - A good understanding of Microsoft Office, particularly Outlook and Excel, with an awareness of databases.
 - Excellent written skills, with experience of writing reports, guidance or briefings.
 - Excellent administrative, organisational and time management skills, with demonstrable experience working in a fast-paced environment with competing deadlines.
 - Understanding and experience of partnership working in a multi-agency, multi-disciplinary setting.
 - Ability to use your initiative and judgement in dealing with colleagues, partner agencies or stakeholders without direct supervision.
 - A commitment to and understanding of equal opportunities in employment, service delivery, intersectionality and its links to structural disadvantage.
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Personal Attributes required:

- Strong commitment to team members, the work team and the wider organisation's values and ethos.
- A desire to be part of a process to develop better responses to domestic abuse and evidence of a commitment in this area.

Qualifications required:

N/A