

Room booking prices

Advance payment for bookings is required.
We accept most major credit cards
(excluding American Express).

Meeting rooms	BAND A Local third sector/ social businesses and start-up enterprises*	BAND B Local Authorities, NHS organisations, third sector, non VAT registered companies, Sobus licensees**	BAND C Commercial sector or private bookings
Interview room – seats 4 Monday to Friday, 9am – 6pm	£15 per hour £30 per ½ day (4 hours) £45 per full day (8 hours)	£20 per hour £50 per ½ day (4 hours) £90 per full day (8 hours)	£25 per hour £85 per ½ day (4 hours) £120 per full day (8 hours)
Interview room Bookings outside office hours: Sat/Sun 3 hour minimum. Weekday evenings are charged from 6pm	£15 per hour	£20 per hour	£25 per hour
Board room – seats 12 board room style, or up to 20 conference style Monday to Friday, 9am – 6pm	£30 per hour £70 per ½ day (4 hours) £100 per full day (8 hours)	£40 per hour £100 per ½ day (4 hours) £150 per full day (8 hours)	£50 per hour £150 per ½ day (4 hours) £220 full day (8 hours)
Board room bookings Bookings outside office hours: Sat/Sun 3 hour minimum. Weekday evenings are charged from 6pm	£30 per hour	£40 per hour	£50 per hour
Training room – seats 16 board room style, or up to 35 conference style Monday to Friday, 9am – 6pm	£35 per hour £90 per ½ day (4 hours) £140 per full day (8 hours)	£45 per hour £130 per ½ day (4 hours) £210 per full day (8 hours)	£60 per hour £180 per ½ day (4 hours) £250 per full day (8 hours)
Training room Bookings outside office hours: Sat/Sun 3 hour minimum. Weekday evenings are charged from 6pm	£35 per hour	£45 per hour	£60 per hour

All prices exclude VAT

* Social businesses and start up enterprises run by local residents from the Notting Dale, St Helen's, Dalgarno, Golborne, Colville, Pembridge, Campden and Holland Wards of RBKC.

** For Sobus licensees booking rooms outside of office hours, if reception staff are not required, Monday to Friday 9am-6pm prices apply.

Additional extras

Refreshments	Price	Equipment	Price
Tea/coffee Flasks of hot water with instant coffee, tea bags, milk and sugar. Unlimited refills during your booking	£2.20 per person	Flip chart, including paper & pens	£7.50 per booking
		Portable projector	Free
Tea/coffee & biscuits	£2.70 per person	Laptop computer	Free
Tea/coffee/fruit juice & biscuits	£3.20 per person	Data point connection	Free
Bottled water 2L (still/sparkling)	£1.50 per bottle	Wi-Fi multiple connection	Free

Contact:

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