

Job Title:	Digital Coordinator – TechMate Project
Hours:	18.5 hours per week equivalent 2.5 days per week
Location	Community site Hammersmith and Fulham and Citizens Advice Hammersmith and Fulham offices
Salary:	£14280 per annum, this is pro-rata full time salary
Type of Contract:	Fixed Term up 29/05/2020

We run an innovative Digital Inclusion project – TechMate. The project focuses on demystifying the digital world. Making it more accessible to communities who are digital excluded. Building a network of digital champions within the community.

The project deliver digital support at local level via 5 hubs located within local housing estate across the borough Hammersmith and Fulham. The project is delivered in partnership with; the local authority

We are looking to recruit a Digital Coordinator who is IT savvy, with bags of energy, enthusiasm, and excellent customer service skills. Who can confidently communicate with individuals on a one to one basis, and with groups. Who can support and develop the project volunteers. Work with the Project manager to expand the project delivery, and monitor and track performance of the project against its targets.

To Apply visit www.cahf.org.uk/about-us/work-us/ for more details

Closing Date: Thursday 18th July 2019 at 10am
Interview Dates: Tuesday 23rd July 2019 (fixed date)