

TRUSTEE APPLICATION/NOMINATION FORM

1. APPLICANT DETAILS

Title	Surname	First Name
Home address		Contact Telephone Numbers
		Mobile:
		Home:
		Work:
E-mail address:		

Please tell us your reason(s) for interest in joining the Sobus Board of Trustees

<p>Please tell us how many days per annum you can commit to this role (our ideal is a minimum of 5 days per annum)</p>

2. RELEVANT EMPLOYMENT AND/OR VOLUNTEERING EXPERIENCE

Please tell us about your current or most recent and relevant employment or volunteering experience

Name of employer/organisation:	
Location:	
Role:	
Period of Involvement:	
Brief description of role, responsibilities and any relevant achievements:	
<p>Please tell us about your experience of volunteering or delivering services for the benefit of the residents of Hammersmith & Fulham, whether in a current or a previous role?</p>	

3. TRUSTEE EXPERTISE & SKILLS

Please tell us about your experience of being a Trustee or Company Director.	
Please indicate the specific skills, expertise or knowledge you would bring to Sobus's Board of Trustees. (Please tick one or more boxes and provide details below)	
<input type="checkbox"/>	Marketing and communications
<input type="checkbox"/>	Business & Financial Strategy
<input type="checkbox"/>	Human Resources
<input type="checkbox"/>	Knowledge of Communities in Hammersmith & Fulham
<input type="checkbox"/>	Fundraising
<input type="checkbox"/>	Premises/property management
<input type="checkbox"/>	Legal
<input type="checkbox"/>	Other
Comments:	
Supporting Statement: Please describe how your skills and experience make you a suitable candidate (with reference to the Person Specification) for the role	

4. REFERENCES

Please provide contact details for two people who can comment on your ability to act as a Sobus Trustee. **We will only contact referees if you join the Board.**

Name (1)	
Relationship to you	
Preferred contact details: Mailing Address, Email or Telephone contact	
Name (2)	
Relationship to you	

Preferred contact details: Mailing Address, Email or Telephone contact	
--	--

5. DATA PROTECTION

In compliance with the Data Protection Act 2018, the information you provide on this form will only be used in Sobus's recruitment and selection process and may only be disclosed to all those who need to see it for this purpose only. It will also form the basis of the confidential personnel record of successful candidates. In addition, the information provided will be held on a database and used for monitoring purposes. In the case of unsuccessful candidates the information will be destroyed after six months.

I confirm that I do not object to the information collected on this form being transferred onto computer for the purpose of anonymous statistical reporting, in accordance with statutory requirements and for the basis of compiling correspondence. ☐

6. DECLARATION OF ELIGIBILITY

I confirm that I am not disqualified from holding a position as a charity trustee or company director and that (please tick, or leave blank)

	I do not have an unspent conviction relating to any offence involving deception or dishonesty.
	I am not an undischarged bankrupt nor have I made a composition or arrangement with, granted a trust deed for my creditors.
	I am not subject to a disqualification order under the Company Directors Disqualification Act 1986 or to an order made under section 429(b) of the Insolvency Act 1986.
	I have not been removed from the office of charity trustee or trustee for a charity by an Order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement nor am I subject to an order under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, preventing me from being concerned in the management or control of any relevant organisation or body.
	I am not subject to a disqualification order under the Criminal Justice and Court Services 2000
	I am not disqualified under the Protection of Vulnerable Adults List.

If you are invited for an interview, do you have any access needs that we need to be aware of?	Yes / No
If yes, please provide details:	

The information supplied in this application form is true and accurate to the best of my knowledge.

Signature	
Date	