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**Formerly Age Concern Westminster**

## **Vacancy**

<b>Job Title:</b>	Fundraising & Business Development Manager
<b>Location:</b>	Queens Park, London W10 (City of Westminster)
<b>Hours:</b>	This role is offered on a part time basis (2-3 days). Please specify your preference in your application.
<b>Remuneration package:</b>	£27,000 - £31,000 (pro-rata/depending on experience) per annum including London Weighting plus up to 5% Pension Contribution.
<b>Annual Leave:</b>	5.6 weeks per annum
<b>Term:</b>	Maternity Cover (12 Months)
<b>Closing date:</b>	10//06/2019
<b>Start date:</b>	August 2019

Age UK Westminster is an independent charity supporting the over 50s in aspects of later life including, loneliness, isolation or poverty, by providing support and vital services to help people accept and adapt to later life and enjoy it.

We are seeking to appoint a Fundraising and Business Development Coordinator with proven skills in a range of income generating activities, developing new services, partnership building and communications.

To be considered for this position you must ideally have experience of writing successful grant applications to trusts and foundations and raising income from a variety of other sources, including community events, online campaigns and major gifts.

The individual must have good creative writing and communication skills, be flexible, have the ability to work in multi-disciplinary team and a caring attitude towards vulnerable older people.

Due to the large number of applicants we regret we shall not be able to write personally to applicants who are not short listed. Therefore, if you have not heard from us please presume that on this occasion your application has been unsuccessful.

Age UK Westminster is an equal opportunities employer. We encourage applications from all sections of the community.

If you would like to apply for this vacancy, please email [enquiries@ageukwestminster.org.uk](mailto:enquiries@ageukwestminster.org.uk) for an application pack or for an informal chat please call 020 3 004 5610 between 10am – 2pm.