

## Trustee

## Job Description

Calm Mediation is a conflict resolution Charity in its 23rd year, providing mediation and restorative justice to the London community. We have four paid staff members, 60 volunteer mediators and 15 volunteer facilitators.

We are looking for new Trustees to help propel the organisation forward and support the Board and Director with its business plan.

Our Trustees are responsible for the overall governance and strategic direction, aims and objectives of the organisation. The current board includes; Legal, Charity, Financial and Mediation experience. We are a Charitable Incorporated Organisation registered with the Charity Commission.

The Board of Trustees meet quarterly for the business overview, attend the AGM incorporating the annual promotion 'Connect Day' and one business development committee meeting per annum. We are looking for individuals with a background in: -

- Marketing
- Executive Business
- Information Technology
- Charity Funding

To apply please forward your CV to <u>info@calmmediation.org</u> or post to Unit 10 Berghem Mews, Blythe Road, Hammersmith, W14 0HN