

Global Skills Centre

FREE ICT COURSES

Are you Aged 18+?
Looking to improve your Digital Technology Skills?
Seeking a **career change**?
Looking for the right job

Our training opportunities include:

FREE ICT TRAINING
FREE INTERNET ACCESS
FREE ONLINE E-LEARNING
HELP WITH ENGLISH LANGUAGE
ASSISTANCE WITH CAREER ADVICE

<u>Programmes</u>	<u>Days</u>	<u>Time</u>	<u>Start 26 June 2017</u>
ICT Training	Mon & Thurs	1.30pm-4.30pm	Roll In/Roll Out
Free Internet Access	Tues/Fri	1.30pm-5.30pm	Roll In/Roll Out
English Language Support	Wednesdays	1.30pm-3.30pm	Roll In/Roll Out
Careers Workshop	Friday	11am – 1.30pm	Roll In/Roll Out

ICT Training outline:

- Using computer; e-Learning;
- Using Microsoft Office (e.g. MS Word to create document etc.);
- Internet skills; - Finding jobs online;
- Safe online shopping; - Online banking facilities;
- Using public services online, **plus more!**

For More Information - Phone 020 3609 0606

Or Call In At

Global Skills Centre
2 Masfield House
Stafford Road, London NW6 5YU
Opening Hours: 10am-5.30pm



**NATIONAL
LOTTERY FUNDED**