**Return completed Equality and Diversity Monitoring form by email to** [**jobs@sobus.org.uk**](mailto:jobs@sobus.org.uk) **and in the subject line of the email write Receptionist/ Administrator Equality and Diversity Monitoring form.**

Sobus values diversity and is striving to be an equal opportunity organisation. We have a clear policy in terms of challenging discriminatory practices and in order to have accurate information about our performance we would be grateful if you would cooperate with us by completing this form and returning it with your application.

All information you provide here will be treated in confidence and will not be used to assess your application. If you feel that our recruitment procedure has unfairly discriminated against your application please tell us about this at the end of this form.

Please tick the relevant boxes that apply to you in each section.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Gender:** | * Male | | | * Female |
|  |  | | |  |
| **Date of Birth:** |  | | |  |
|  |  | | |  |
| **Disability:** Do you consider that you have a disability or long term medical condition? | | | | |
| * Yes | * No | | | * Prefer not to say |
|  | | | |  |
| **Sexual Orientation:** How would you describe your sexuality? | | | | * Prefer not to say |
| * Heterosexual | | * Lesbian | | * Gay |
| * Bi-Sexual | | * Other | |  |
|  | | | |  |
| **Religion:** How would you describe your religion? | | | | * Prefer not to say |
| * Christian | * Hindu | | * Jewish | * Muslim |
| * None | * Rastafarian | | * Sikh | * Other |
|  | | | |  |

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| --- | --- | --- | --- | --- | --- | --- |
| **Ethnicity:** How would you describe your ethnic origin? | | | | | | * Prefer not to say |
| **Asian or Asian British** | |  | | | |  |
| * Bangladeshi | | * Indian | | | | * Pakistani |
| * Any other Asian background (please specify)……………………………………… | | | | | | |
| **Black or Black British** | | | | | | |
| * African | | * Caribbean | | | | |
| * Any other Black background (please specify)……………………………………… | | | | | | |
| **Chinese or Other Ethnic background** | | | | | | |
| * Chinese | | | | | | |
| * Any other Ethnic background (please specify)…………………………………… | | | | | | |
| **Mixed** | | | | | | |
| * White & Asian | * White & Black African | | | | * White & Black Caribbean | |
| * Any other mixed background (please specify)…………………………………… | | | | | | |
| **White** | | | | | | |
| * British | | | * Irish | | | * European |
| * Any other White background (please specify)…………………………………… | | | | | | |
| **Where did you see this role advertised?** Please tick all the places that apply. | | | | | | |
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| **Your Comments:** Please use the space below to feedback any comments on our monitoring or recruitment process. | | | | | | |
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