

# Trustees

# sobus

strengthening communities

## Wanted for Local Charities

Sobus supports charities and voluntary organisations in Hammersmith and Fulham to survive and thrive to address the needs of the local community.

For organisations to be able to deliver vital services to local residents it is important for them to have strong governance in the form of a Board of Trustees that are skilled and experienced.

Being a trustee is a great way to be involved in a community or cause which matters to you. It can help you meet new people, change your community for the better, learn new skills or use your existing skills in a new context.

You may get involved because it is a cause or an issue you are passionate about or it may be your life has been touched by the work of the voluntary organisation. You may want to build your CV or have experience of strategy and management.

This prospectus contains opportunities to volunteer as a trustee on the board of a local charity. If you want to find out more about any of the opportunities please contact the charity direct.

## Trustees



Citizen Advice Hammersmith and Fulham is an independent charity that provides free information, education and advice services to help people resolve problems. We are part of a national network of over 300 individual charities that deliver advice across England & Wales overseen by a national framework provided by Citizens Advice.

We are one of the busiest Citizens Advice offices in London, delivering services from 2 locations: in the north of the Borough we are on Uxbridge Road in Shepherds Bush. In the south, we are co-located with Avonmore Library and Neighbourhood Centre (formerly known as Baron's Court Library) from where we deliver the Library Service through our dedicated team of volunteers.

Our innovative, award winning services include financial capability training and digital skills support alongside traditional advice and information services. We are currently looking for trustees with strategic experience in the following areas; Marketing / Promotion, Fundraising, Personnel / Human Resources, Buildings / Property, Legal (reviewing contracts, etc). Knowledge of the third sector is preferable but not essential.

**If you have the ability to input to strategic decision making, good communication skills and would like to get involved, email [volunteer@citizensadvicehf.org.uk](mailto:volunteer@citizensadvicehf.org.uk) for an application pack or see [www.citizensadvicehf.org.uk](http://www.citizensadvicehf.org.uk)**

# Chair of Trustees



Doorstep Library Network brings books and the magic of reading directly to children in their own homes in some of west London's most disadvantaged areas. Our passionate and committed volunteers currently visit 400 primary school aged children, bringing books into homes that otherwise might not have any, and supporting children to learn to love reading for pleasure and in doing so to improve their reading skills.

Today we are a registered charity with 4 full-time employees, and more than 60 volunteers. Turnover in 2016 was £180,000 and our supporters include Trusts, companies, schools and individuals. DLN is expanding into Westminster this year with the start of two new projects on housing estates in the north and south of the borough. We have ambitious targets for growth, in terms of the numbers of children and families we support and the impact we have.

We are looking to appoint a dynamic Chair to join and lead our board of trustees and the Director, staff and volunteers as we undergo a period of exciting growth and development. The successful candidate will be passionate about enabling children to fulfil their potential through a love of reading and books. We are keen for a new Chair to be well networked either in education, business or the voluntary sector and able to bring strategic direction and expertise to our existing board.

**To apply, please submit a CV with a covering letter by email to Annabel James, trustee:**

[Annabel@doorsteplibrary.org.uk](mailto:Annabel@doorsteplibrary.org.uk)

# Trustees



## Calm Mediation

Calm Mediation is a conflict resolution charity based in Shepherd's Bush. We strive to provide London residents and workplaces with the opportunity to resolve their problems and differences in a neutral, listening environment. We also provide training and awareness services to housing agencies and mediators. We are looking for trustees with experience in one of the following two areas. Listed below are the roles and the experiences, tasks, and responsibilities required:

### Marketing

- Experience – Knowledge of marketing media, platforms, strategies.
- Advising & strategy – we are seeking a reform of our current approach to marketing and need someone who can formulate a plan to improve it.
- Promotion of our organisation – Find ways to keep Calm Mediation connected and topical

### IT

- Experience - Have an understanding of computer software and hardware issues, how they occur, and how to fix them.
- Technical help – Be able to diagnose and fix technical issues, including times outside the office
- Improvement & Information – Advise our current IT contractor on issues found in the office, help us understand our technology, and inform us on how we can be more efficient with it

In addition, our trustees are required to attend four, two-hour long trustee meetings a year and the annual general meeting for our advisory contact.

**If you are interested, please email your CV to [info@calmmmediation.org](mailto:info@calmmmediation.org) . If you require further information, phone the office on 020 7603 9033**

# Trustees



Sobus offers support to over 500 charities and voluntary sector organisations in Hammersmith and Fulham, including links with strategic bodies, one to one advice, training, office space, events, forums and communications.

Sobus has a 2015-2020 corporate strategy that has four main areas: Brokerage, Information and Intelligence, Capacity Building and Premises. As part of this strategy the Board of Trustees have identified that Sobus needs to complement its existing trustees with new skills and experience. Sobus is looking for trustees:

- With finance and accountancy experience
- That have experience of fundraising
- Who are well networked with individuals and corporates in and around H&F and are able to act as an ambassador for Sobus
- Have corporate and / or social financing experience

**If you are interested in becoming a Trustee of Sobus or would like to find out more please contact Ian Lawry—CEO on:  
020 7952 1230 or [ian.lawry@sobus.org.uk](mailto:ian.lawry@sobus.org.uk)**

**There are hundreds of charities in Hammersmith and Fulham doing amazing work in the community that all need skilled trustees.**

**Interested in becoming a trustee and can't see what you are looking for then please get in contact with:**

**Ian Lawry—Sobus CEO on  
020 7952 1230 or [ian.lawry@sobus.org.uk](mailto:ian.lawry@sobus.org.uk)**