PIMCO Board Placement Programme **–** Charity Profile Form

This short form is designed to provide us with more information about your organisation and the types of trustee positions available. It will help us match you to an appropriate PIMCO professional.

|  |  |
| --- | --- |
| Name of key contact: |  |
| Job title: |  | Length of time in current position: |  |
| Phone: |  | Email: |  |
| Organisation name: |  |
| Charity number: |  | Company number: |  |

1. Please explain, in as much detail as you wish, the background of your organisation and main services, including the year it was founded, the number of full- and part-time employees, and a link to your website.
2. Describe the trustee position you would like to fill. If the position is part of a sub-committee, please include this.
3. Are you creating a new trustee position, or replacing someone in an existing position?
4. What specific knowledge and expertise are you seeking to add to your board of trustees? For example: project management, strategic thinking, finance, communications, people management, etc.
5. How frequently does your board of trustees meet? Do they meet on any particular days, or at any particular times? Please outline any additional expectations for time use outside of these meetings, e.g. AGMs or other specific events.
6. Does your organisation have any policies in place for your trustees that we should be aware of, e.g. Conflict of Interest?
7. Is there anything else we should consider in the matching process?