



**JOB ADVERTISEMENT**  
**EXTENDED CLOSING DATE: 17<sup>TH</sup> SEPTEMBER AT 10.00AM**

**1 x Female\* Programme Manager – Whole Systems Change Colocated Projects**

**1 x Female\* Programme Manager- Brent**

**Contract:** Permanent

**Salary:** £36,000 - £38,000 per annum inc. London Weighting depending upon experience

**Working hours:** 35 hours per week according to contract terms with some out of hours on call cover

**Pension:** Workplace Pension

**Work Location:** Based in our head office and within Tri borough (Hammersmith and Fulham, Kensington and Chelsea, and Westminster)

Advance delivers nationally accredited, quality marked services at the 'high end of best practice' in West London. We are known for innovation as we were the very first IDVA service and the first service to work within Specialist Domestic Abuse Courts. We work within a coordinated partnership response to domestic violence to provide domestic violence advocacy and support for women, children and young people, and women's community services for women who are involved in the criminal justice system, in anti-social behaviour or are at risk of breaking the law.

**About the role**

The Programme Manager role represents an exciting opportunity to be part of Advance Domestic Abuse Management team in a senior role in a period where we are experiencing growth and shaping new services. The Programme Managers will lead a programme of diverse specialised colocated IDVA projects in environments such as Social Care, Housing and the Police. The colocated Programme Manager also coordinates and manages the meeting Survivors Where They Are (MSWTA) project. MSWTA is a new project composed of 5 specialist VAWG organisations, that Advance coordinates and leads to provide longer term support for those with complex needs and multiple barriers and step down and recovery groups and workshops for survivors of VAWG.

**About you**

As an experienced manager with a proven track record of leadership in providing services to women experiencing violence against women and girls (VAWG) and working with partners and funders, the Programme Manager will line manage a Team Manager and IDVAs, and the colocated Programme Manager will partnership manage the MSWTA partners who Advance subcontracts to. The postholder will have an excellent understanding of domestic violence and its effects on women and children, of children's social care and care proceedings, of Housing, of complex needs and multiple disadvantage, and of the criminal justice system. The postholder will develop and maintain relationships with relevant partners and funders, and will represent the organisation at meetings including presentations and support the development of strategic plans to ensure the sustainability, development and delivery of Advance services. The postholder will have experience of contract compliance and ensuring that their team adheres to quality systems, quality of service and safeguarding standards.

Advance is committed to equality and diversity and welcomes applications from all sections of the community. The post will be subject to an enhanced DBS check, police vetting, and is open to women only (\*Exempt under the Equality Act 2010 Schedule 9, Part 1).

Benefits include 30 days holiday per annum, a workplace pension and childcare vouchers.

**Closing date: 17<sup>th</sup> September at 10am**

**Interview date: late week of 20<sup>th</sup> September**

To apply please download the application form and Job Description from our website at <http://advancecharity.org.uk/work-for-us/>

**Completed applications should be emailed to [recruitment@advancecharity.org.uk](mailto:recruitment@advancecharity.org.uk)**

*Registered Charity Number 1086873*